

Written Notice of a Refused or Tabled Action

Student Name: _____

Birth date: _____

Parent(s): _____

Date: _____

IDEA (20 U.S.C. 1415(c)) requires “an explanation of why the agency proposes or refuses to take the action and a description of each evaluation procedure, assessment, record or report the agency used as a basis for the proposed or refused action;”

The Virginia Special Education Regulations (8VAC20-81-170(C)) require notice to the parent(s) of any refusal “to initiate or change the identification, evaluation, or educational placement of the child, or the provision of a free appropriate public education for the child.”

Purpose of this notice:

An action being refused by the LEA

An action being tabled by the LEA

Date of next consideration: _____

Notice:

1. A description of the action refused [or tabled] by the local educational agency.

2. An explanation of why the local educational agency refuses to take the action [or tables it].

3. A description of any other options the IEP team considered and the reasons for the rejection of those options.

4. A description of each evaluation procedure, assessment, record, or report the local educational agency used as a basis for the refused [or tabled] action.

5. A description of any other factors that is relevant to the local educational agency's refusal.

(Signature)

(LEA Position)